D&NDACBR – Privacy Notice (GDPR)

Introduction

The objectives of the Durham and Newcastle Diocesan Association of Church Bell Ringers are as follows:

The Association shall be of service to churches in the geographical boundaries within the Dioceses of Durham & Newcastle by:

- promoting the ringing of bells for Christian worship and on other appropriate occasions;
- recruiting and training ringers;
- encouraging the art of change ringing;
- helping ringers to improve the standard of their ringing;
- the care and restoration of bells and their fittings.

In addition, the Association shall support the ringers and organisations which are responsible for other bells, which are hung for change ringing, that fall within its traditional boundaries. This includes rings in redundant churches, secular towers and those belonging to other denominations.

In order to fulfil these objectives the Association collects and processes information regarding individuals.

What information is being collected?

Name, address, date of birth, telephone and email contact details of Association members.
Name and contact details (address, telephone or email) of Tower contacts where those are not members of the Association.
For ringing members their year of joining the Association and their peal total (D&N peals) is recorded.
Email correspondence with members.
Membership category.
Payment status for Association subscriptions, fundraising club memberships and other payments as necessary.
Gift Aid status of members.
Mailing list subscription preferences.

Who is collecting it?

The Association is managed and administered by a committee comprising the General Officers, the District Officers and Central Council Representatives, elected in accordance with the Association Rules. The members of the committee are together called the "Management Committee".

How is it collected?
Information is recorded and managed online using LoveAdmin.com, information is entered and maintained on a self-service basis by members. If they so choose, individual members may ask the Management Committee (District Secretary), their Tower contact or another representative to undertake this on their behalf. The Association does not maintain any other electronic or paper-based membership records.
Details of Association peals are downloaded from the Ringing World at peals.co.uk
The online system is also used to record communications to members by email.

Why is it being collected?
To maintain details of the Association's membership and fees paid to properly discharge its duties as a registered charity.
To communicate with members and promote the Association's work on www.DandN.org
To produce an annual report.
To identify members who are children (ie under 18) for safeguarding purposes.

How will it be used?
Information will be used to process annual membership fees and facilitate the claiming of Gift Aid where appropriate.
Contact details will be used to communicate to members by email, telephone and post.
Information will be included in an annual report which shall list the Association's membership and provide contact details for the Management Committee and each tower. Tower contact details will also be listed on the Association's website.
Date of birth will be used to identify members' ages to ensure that children are appropriately protected, that the Association's third party liability cover is appropriate (our policy has age limits), and to produce an age profile of the membership to help with the recruitment and training of ringers.

Who will it be shared with?
Membership information will only be used within the Association by members of the Management Committee, or nominated individuals who are approved by the committee. Most processing will be undertaken directly within the LoveAdmin system, though individual officers will process information to produce the annual accounts, Gift Aid claim, the annual report and maintain the website.

What will be the effect of this on the individuals concerned?
Better communication from the Association.

Is the intended use likely to cause individuals to object or complain?
It is hoped that the Association's use of information is consistent with its objectives and so would not give rise to complaint.

Updated Feb 2023.